

Annual Transparency Report
2023/24

The Educational Recording Agency Limited (ERA) Annual Transparency Report for the Financial Year Ended 31st March 2024

This report has been compiled in accordance with the terms of the Collective Management of Copyright (EU Directive) Regulations (2016). Further information about ERA for the financial year 2023/24 can be found in our Directors' Report and Financial Statements and on our website: <https://era.org.uk>.

It had been prepared by the members of the Supervisory Committee of ERA and submitted for audit as required by the Regulations.

Individual Statements have been made by each non-executive Director to support the publication of this Annual Transparency Report, including all declarations of conflicts of interest made and approved by the Board of Directors and noted in the company's Register of Interests.

Scans of the Individual Statements are appended to this document under Schedule 3. The originals are available for inspection by Members of ERA at ERA's registered office, which is at Scott House, Suite 1, The Concourse, Waterloo Station, London SE1 7LY.

The Annual Transparency Report is available on the ERA website and will remain so for at least 5 years.

Legal and Governance Structure

ERA is a private company limited by guarantee and has no share capital. ERA owns one dormant subsidiary company, Educational Resource Agency Limited.

ERA operates, on a not-for-profit basis, as a collective rights management organisation controlled by its members. Each member is entitled to nominate one representative who, subject to election by the members of ERA, is invited to be a non-executive Director of the company. Each non-executive Director of ERA also forms part of the supervisory function of ERA for the purposes of compliance with the Regulations.

Procedures for the appointment of Directors are set out in the Articles of Association of ERA.

ERA Members

ERA currently has 21 members.

The following organisations were members of ERA at the end of the financial year dated 31st March 2024:

- 560 Media Rights Ltd
- AudioUK
- Authors' Licensing and Collecting Society Ltd (ALCS)
- Association de Gestion Internationale Collective des Oeuvres Audiovisuelles (AGICOA)
- BBC Studios Distribution Ltd
- BPI (British Recorded Music Industry) Ltd
- Channel Four Television Corporation
- Channel 5 Broadcasting Ltd
- Design and Artists Copyright Society (DACS)
- Directors UK Ltd
- Equity
- Focal International Ltd
- The Independent Society of Musicians (ISM)
- ITV Network Ltd
- Mechanical Copyright Protection Society Limited (MCPS)
- Musicians' Union (MU)
- Open University Worldwide Ltd
- Phonographic Performance Ltd (PPL)
- PICSEL Ltd
- Sianel Pedwar Cymru (S4C)
- The Performing Rights Society Ltd (PRS)

Membership Application Process

Information about the members of ERA, membership criteria, how representative bodies may apply for membership of ERA and the terms of membership agreements, which all ERA members are required to observe, are set out in the Articles of Association and the standard Membership Agreement terms both published on the company website at <https://era.org.uk>.

Governance

At a Board meeting held on 18th May 2023 the Directors decided to trial a reduction in the number of Board meetings held each year from six to four and review the decision after twelve months. At the Board meeting held on 16th May 2024 the Directors agreed that their ability to perform their governance duties had not been impeded by meeting less frequently and decide to continue with four Board meetings per year.

ERA revised and updated its Code of Conduct on 23rd March 2023 and its Privacy Policy on 8th February 2024.

ERA Activities During the Financial Year Ended 31 March 2024

ERA's activities during the year related to the effective operation and application of the copyright licensing scheme known as the ERA Licence.

All the activities of ERA over the course of the year concerned or were linked to the effective operation of the ERA Licence.

ERA did not undertake any activities which were separate from its activities as a collective management organisation operating and applying the terms of the ERA Licence for the benefit of its members. The free online educational resources ERA offers through the main ERA website (<https://era.org.uk>) and the Natural Curriculum (<https://naturalcurriculum.co.uk>) are designed to support ERA licensees in the use of broadcast recordings in teaching and learning.

ERA Licence

The ERA Licensing scheme is operated by reference to s35 and paragraph 6 Schedule 2 Copyright, Designs and Patents Act 1988 as amended by The Copyright and Rights in Performances (Research, Education, Libraries and Archives) Regulations 2014 (S.I. 2014 No.1372).

ERA Licences are granted to educational establishments, including schools, colleges, universities and other educational establishments meeting the definition set out in section 174 Copyright, Designs and Patents Act 1988.

ERA licensing activity is limited to educational establishments in England, Scotland, Wales and Northern Ireland. By agreement of ERA Members and the relevant national authorities,

licences are also granted for the benefit of educational establishments in the Isle of Man, Jersey and the Bailiwick of Guernsey.

The terms of the ERA Licence and the tariffs applied for different types of educational establishment are set out and published on the ERA website at <https://era.org.uk>.

Licensing Activities

Virtually all schools in England, Scotland, Wales, Northern Ireland and all schools in the Isle of Man, Jersey and the Bailiwick of Guernsey took out and had the benefit of an ERA Licence during the year from 1 April 2023 to 31 March 2024.

This was helped by the central funding arrangement in place between ERA and the Department for Education under which ERA Licence fees for all funded schools in England are paid centrally. This arrangement was renewed in December 2020 for a further five years commencing on 1st April 2021. All schools covered by the DfE central funding arrangements are contacted by CEFM acting as ERA's agent to confirm that their licence has been renewed and a copy of the licence can be obtained on request by email.

In 2023 ERA entered into a five-year central funding agreement with the Education Authority in Northern Ireland. Historically the Education Authority agreed on an annual basis to pay ERA Licence fees for all funded schools in Northern Ireland but in March 2023 it signed a formal five-year agreement with ERA backdated to 1st April 2022 and running to 31st March 2027.

During the year from 1 April 2023 to 31 March 2024, the primary tariff increased from 51p to 52p per pupil and the secondary tariff increased from £1.06 to £1.08 per pupil. Under the terms of the five-year agreements with the DfE and the Education Authority of Northern Ireland, in April 2024 the tariffs for primary and secondary school pupils remained fixed at 52p and £1.08 respectively.

ERA Licence renewals were successfully put in place with virtually all educational establishments of Further Education and Higher Education effective from 1 August 2023.

The FE tariff increased by 5p to £1.55 per FTE, while the HE tariff rates remained unchanged at £2.40 per FTE student.

In 2020, at a time when the pandemic was creating additional challenges for the university sector, the UUK/Guild HE Copyright Negotiating and Advisory Committee (CNAC) asked ERA to hold the tariff constant under the current terms of the Licence for a further two years to 31st July 2024 to provide the sector with a degree of financial certainty in its licensing activities. In November 2020 ERA agreed to this request. In December 2023 ERA reached agreement with CNAC that as of 1st August 2024 the HE tariff will increase from £2.40 to £2.54 per FTE to reflect the fact that it has remained unchanged for seven years and that between 2021 and 2023 inflation reached its highest level since 1991. The tariff will remain fixed at £2.54 per FTE in August 2025.

Information on Refusals to Grant a Licence

ERA is mandated to license “educational establishments” as defined by s 174 Copyright Designs and Patents Act 1988.

If an applicant applies to ERA for a licence which does not meet the statutory definition of an “educational establishment” then ERA is unable to grant a licence.

ERA works with applicants to ensure that, when the statutory definition is met and a licence is requested, an ERA Licence will be offered at the relevant published tariff rate(s). No such educational establishment operating within the United Kingdom which applied for an ERA Licence was refused an ERA Licence during the year ended 31 March 2024.

ERA operates a Code of Conduct relating to its activities. The attention of all ERA licensees is drawn to the ERA Code of Conduct and its terms through news updates and other information published on the ERA website.

ERA’s published Code of Conduct includes details of the complaints procedure to be adhered to, should a complaint be made. It specifies that a complaint that has not been resolved through ERA’s complaints procedure can be referred to mediation through the Centre for Dispute Resolution (CEDR).

During the year no complaints about compliance with the Code were raised with ERA and there has been no requirement to refer any matter to a CEDR mediator.

Extended Collective Licensing (ECL)

ERA Licences do not include any Extended Collective Licensing (“ECL”) schemes.

Working with Technology Providers

As the use of virtual learning environments within education increases, ERA has continued to develop its programme of working with, and establishing agreements with, the technology providers for educational establishments who support educational establishments/ teachers/ lecturers and students accessing back-up off-air recordings under the ERA Licence either through streaming services or through approved exchange systems. It now has third party agreements in place with 9 organisations.

Two of the organisations with whom ERA has third party agreements in place, CLA and ALCS, also have entered into software licence agreements with ERA under the terms of which they are able to access content held on ERA’s Video Streaming Platform using an API made available to them by ERA under licence.

These agreements enable ERA to receive reports on the use of ERA licensed recordings within the services. This reporting helps to provide indicative use of programmes to support allocation and distribution of ERA revenue shares by individual ERA members.

Licensing Revenues

All licences issued during the year ended 31 March 2024 were in the form of the current ERA Licence and the categories and types of rights represented by ERA on behalf of its Members is set out within the terms and conditions of the ERA Licence.

As at 1 April 2023 ERA held £2,325,912 as licence fees collected from educational establishments of Further and Higher Education and additional educational licensees, such as language schools, whose ERA Licences ran from 1 August 2022 to 31 July 2023. School licences are issued to apply from 1 April to 31 March annually. An additional amount of £653,994 was undistributed at 1 April 2023 meaning the total amount held by ERA on behalf of its Members was £2,979,906 at this date.

As at 1 April 2024 ERA held £2,391,964 as licence fees collected from educational establishments of Further and Higher Education whose licences run from 1 August 2023 to 31 July 2024. These sums relate to licence fees relevant for the period 1 April 2024 to 31 July 2024 and fall due for distribution in the financial year commencing 1 April 2024. An additional amount of £822,016 was undistributed as at 31 March 2024 meaning the total amount held by ERA on behalf of its Members was £3,213,980 at this date.

A breakdown of the movements in amounts held by ERA on behalf of its Members is as follows.

	£
Amount held at 1 April 2023	2,979,906
Licence collections in the year to 31 March 2024	14,256,393
Distributions relating to the financial year to 31 March 2024	(13,550,000)
Administration costs (net of interest received)	(472,319)
Amount held at 31 March 2024	3,213,980

Please see Schedule 1 for a full Cashflow Statement.

Relationships with Other Collective Management Organisations

ERA does not have in place any bilateral or representation agreements with any other collecting societies save to the extent that some ERA Members are themselves collective management organisations.

The following collective management organisations are Members of ERA in their own right:

- AGICOA
- Authors' Licensing and Collecting Society Limited
- Design and Artists' Copyright Society
- Directors UK Limited
- Mechanical Copyright Protection Society Limited
- Performing Right Society Limited
- Phonographic Performance Limited
- PICSEL Limited

As noted above, ERA has third party agreements and software licence agreements in place with ALCS and the Copyright Licensing Agency (CLA).

Distribution Policy and Distributions

The Distribution Policy applied by ERA for the purposes of proposing and (subject to required approvals) making distributions to ERA Members has been approved by its Members.

The approved Distribution Policy is published on the ERA website at <https://era.org.uk>.

Distributions are made after the deduction of management fees and commission charged by ERA's agents. In 2023/24 deductions equated to 3.3% of licensing revenues.

Four Distributions were made to ERA Members during the year ended 31 March 2024.

The total sums distributed were:

- £3,400,000 on 30 June 2023
- £3,300,000 on 31 October 2023
- £3,300,000 on 29 December 2023
- £3,550,000 on 28 March 2024

The total amount distributed to right holders during the year was £13,550,000.

No sums were held by ERA as non-distributable amounts.

Allocations to Categories of Right Holders

Each ERA Member mandates ERA to represent the repertoire described against the name of the Member in clause 2 of the Schedule of Terms within the ERA Licence.

Each ERA Member is included within a Category of ERA Membership set out in the Distribution Policy. The share of Net Revenue allocated to each Category of Membership is also published in the Distribution Policy.

The Categories of Membership and net revenue shares applied during the financial year ended 31 March 2024 were:

**ERA Members within each Category of ERA Membership and
Percentage of Net Revenue allocated to each Category of ERA Membership**

Membership Category	Category Members	Net Revenue Percentage
Category 1: Broadcasts	BBC Worldwide Ltd Channel 5 Broadcasting Ltd Channel Four Television Company Ltd The ITV Network Ltd Sianel Pedwar Cymru AGICOA 560 Media Rights Ltd	37.98%
Category 2: Literary, Dramatic, Musical and Artistic Works	Authors' Licensing and Collecting Society Ltd Design and Artists' Copyright Society Mechanical Copyright Protection Society Ltd Performing Right Society Ltd Directors UK Ltd PICSEL Ltd	27.25%
Category 3: Performers	Equity Musicians' Union Incorporated Society of Musicians	20.85%
Category 4: Sound Recordings	BPI (British Recorded Music Industry) Ltd Phonographic Performance Ltd AudioUK	4.35%
Category 5: Films	AGICOA FOCAL International Ltd Open University Worldwide Ltd	9.57%

Policy on the Use of Non-Distributable Amounts

ERA only licenses the use of works and performances which fall within the definition of ERA Repertoire under the ERA Licence.

The copyright exception and limitation provisions in s35 and paragraph 6 Schedule 2 Copyright, Designs and Patents Act 1988 apply for the benefit of educational establishments making use of rights falling outside ERA Repertoire.

Additionally, the proportions in which ERA revenue is allocated amongst its Members are determined by agreement between the Members as reflected in this approved ERA Distribution Policy. ERA distributions are therefore not affected by any uncertainties over the ownership or control of any work or performance or uncertainty over whether any rights subsist in the same.

ERA is therefore able to allocate all distributable revenue to its Members as owners of ERA Repertoire in accordance with the approved ERA Distribution Policy without provision for claims from owners who are not ERA Members or represented by ERA Members at the time when approval for distributions is confirmed.

A policy for the use of non-distributable amounts is therefore not required or relevant to ERA activities.

Management Fees

ERA's total costs for administering licences during the year ended 31 March 2024 were £693,656.

These broke down as follows:

Staff Costs	£486,328
Outreach & Communications	£23,961
Accommodation	£50,993
Office Administration	£28,842
Accounting and Audit Fees	£36,653
Legal and Professional Fees	£5,673
Insurance	£6,798
Bank Charges	£1,296
Website costs	£35,612
CEFM-run Licensee Helpdesk	£17,500
Total	£693,656

In addition, ERA incurred direct costs of £73,325 paid to CEFM and generated income of £294,704 in bank interest meaning the total net costs of administration were £472,277.

Further details of revenues and expenditure are specified in the audited Financial Statements.

Shares of management fees allocated to individual Members were the same shares applied to entitlement for Net Revenue distributions. This reflects ERA's approved Policy on Deductions adopted and endorsed by all ERA Members.

Remuneration of Chief Executive Officer and Board of Directors

Helena Djurkovic, Chief Executive Officer of ERA, received emoluments (including pension and benefits) during the year ended 31 March 2024 as follows:

- Salary: £138,451
- Pension contributions: £21,171
- Private health insurance: £2,494

The Directors did not receive any remuneration.

Income arising from Investment of Rights Revenue

Bank interest received by ERA from holding monies on behalf of ERA Members pending licence fees being earned and distribution authorised amounted to £294,704.

With the approval of ERA Members, the company used the interest payments earned to meet approved Management Fees, rather than allocating the monies as an identified separate part of the net revenue distributions authorised and made to ERA Members during the year.

Amounts deducted for the purposes of Social, Cultural and Educational Services

The approved budget for Management Fees during the financial year ended 31 March 2024 made provision for ERA to pay membership Fees for ERA to be a member of the British Copyright Council.

ERA did not contribute to any other third party social, cultural or educational services during the financial year ended 31 March 2024.

ERA has continued to provide the secretariat for the Education Licensing Working Group. After 10 years providing this service, ERA withdrew from this role in January 2024.

Financial Statements

A copy of the Financial Statements for The Educational Recording Agency Limited (Company registration number 02423219) for the year ended 31 March 2024, including the Directors' Report forming part of the Financial Statements is attached as Schedule 1.

The Financial Statements and the Directors' Report for the year ended 31 March 2024 include:

- The total revenue from licences granted for the year ended 31 March 2024
- The total costs incurred by ERA in administering licences

Directors and Officers

The directors who served on the Board of ERA during the year ended 31 March 2024 were:

- Ms D C Annetts
- Mr J D Barclay
- Mr J C R Bell
- Mr R Combes
- Mr T De Lange
- Ms M Egan
- Ms K E Fishman
- Ms E S Gibson
- Mr A Harrower
- Mr P Kear
- Ms L Kirwan (appointed on 8th February 2024)
- Mr J Kimberlin
- Mr L G Lavender
- Mr I S Morris
- Mr J V P O'Sullivan
- Mr A Provan (resigned on 8th February 2024)
- Ms K Richardson
- Mr P Seheult
- Mr J W Vandermeer
- Mr K J Whitehead
- Mr T Wilson
- Mr C Zimmermann

No remuneration was paid to any individual directors during the year ended 31 March 2024.

ERA paid £1,402 for insurance to cover its Directors and Officers against liabilities in relation to their duties to the company.

**Schedule 1 – Financial Statements for the Educational Recording Agency Limited for the
Year Ended 31st March 2024**

THE EDUCATIONAL RECORDING AGENCY LIMITED
(A Company Limited by Guarantee)

DIRECTORS' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

THE EDUCATIONAL RECORDING AGENCY LIMITED
(A Company Limited by Guarantee)

COMPANY INFORMATION

Directors	D C Annetts J D Barclay J C R Bell R Combes T De Lange M B Egan K E Fishman E S Gibson A J Harrower P P Kear J Kimberlin L J Kirwan (appointed 8 February 2024) L G Lavender I S Morris J V P O'Sullivan A D Provan (resigned 8 February 2024) K E Richardson P F A Seheult J W Vandermeer K J Whitehead T J Wilson C Zimmerman
Company secretary	H Djurkovic
Registered number	02423219
Registered office	Scott House Suite 1, The Concourse Waterloo Station London SE1 7LY
Independent auditors	BKL Audit LLP Chartered Accountants & Statutory Auditor 35 Ballards Lane London N3 1XW

THE EDUCATIONAL RECORDING AGENCY LIMITED
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THE EDUCATIONAL RECORDING AGENCY LIMITED
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DIRECTORS' REPORT
FOR THE YEAR ENDED 31 MARCH 2024

The Directors present their report and the audited financial statements for the year ended 31 March 2024.

Directors' responsibilities statement

The Directors are responsible for preparing the Directors' Report and the audited financial statements in accordance with applicable law and regulations.

Company law requires the Directors to prepare audited financial statements for each financial year. Under that law the Directors have elected to prepare the audited financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'. Under company law the Directors must not approve the audited financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Company and of the surplus or deficit of the Company for that period.

In preparing these audited financial statements, the Directors are required to:

- select suitable accounting policies for the Company's financial statements and then apply them consistently;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the audited financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The Directors are responsible for keeping adequate accounting records that are sufficient to show and explain the Company's transactions and disclose with reasonable accuracy at any time the financial position of the Company and to enable them to ensure that the audited financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Principal activity and review of business

The principal activity of the company is the issuing of licences for educational use of copyright works and performances to educational bodies in return for licence fees which, after deduction of expenses, are distributable to members.

The use of broadcast materials in class by teachers and lecturers is a powerful tool for enhancing teaching and learning at all levels of education from primary to tertiary. Television and radio content provides a highly effective means of explaining and illustrating complex facts and ideas, engaging interest and stimulating debate amongst students of all ages and in all areas of study, both academic and vocational.

ERA's primary strategic objective is to maximise the value that licensees derive from the ERA Licence by providing educators with both the knowledge and means to exploit the powerful pedagogical benefits that can be derived from integrating broadcast resources into wider teaching and learning.

The principal way in which it does so is by improving ease of access to the widest possible ERA Repertoire by ERA Licensees. Historically, ERA has given its approval to third parties to make broadcast recordings available through digital platforms to licensed educational institutions under the terms permitted under section 35 of the Copyright, Designs and Patents Act 1988. It continues to welcome requests from reputable organisations serving the educational sector to enter into similar third-party arrangements. However, in recent years it has also developed a growing collection of online services designed to help staff and students of licensed

THE EDUCATIONAL RECORDING AGENCY LIMITED
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DIRECTORS' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

institutions to identify and access recordings of carefully curated broadcast content to support and enhance teaching and learning.

ERA's online educational resources are all free and hence support the aim of reducing the cost and ease of access to ERA Repertoire.

The primary services currently available from ERA include a Video Streaming Platform, the BBC Shakespeare Archive Resource, the BBC Literary Archive and the Natural Curriculum, all of which have attracted a large and growing number of users across the UK.

In addition, clips from the ERA Video Streaming Platform are now available through RETEACH and The Educational Platform, free online educational services offered by two third-party providers (ALCS and CLA respectively), thus making it easier for educators to access different forms of educational content from a single source, thus saving valuable time.

ERA takes its responsibilities to the education sector in the UK extremely seriously and will continue to ensure that the ERA licence helps facilitate improvements in teaching and learning throughout the country.

Membership

The number of members represented during the year was 21 (2023: 21) ERA Licences do not include any Extended Collective Licensing Scheme.

Results and dividends

The profit for the year, after taxation, amounted to £235 (2023 - £127).

Directors

The Directors who served during the year were:

D C Annetts
J D Barclay
J C R Bell
R Combes
T De Lange
M B Egan
K E Fishman
E S Gibson
A J Harrower
P P Kear
J Kimberlin
L J Kirwan (appointed 8 February 2024)
L G Lavender
I S Morris
J V P O'Sullivan
A D Provan (resigned 8 February 2024)
P F A Seheult
J W Vandermeer
K J Whitehead
T J Wilson
C Zimmerman

THE EDUCATIONAL RECORDING AGENCY LIMITED
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DIRECTORS' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

Share capital and structure

ERA is a private company limited by guarantee and has no share capital. ERA owns one dormant subsidiary company, Educational Resource Agency Limited.

ERA operates, on a not for profit basis, as a collective management organisation for the purposes of The Collective Management of Copyright (EU Directive) Regulations 2016 ("the CMO Regulations").

Each Member of ERA is entitled to nominate one representative who, subject to election by the Members of ERA, is then invited to be a non executive Director of ERA.

Each non executive Director of ERA also forms part of the supervisory function of ERA for the purposes of compliance with the Regulations.

Procedures for the appointment of Directors are set out in the Articles of Association of ERA. Directors may appoint alternatives to attend Board meetings in their absence.

Share capital and distribution

All licences issued during the year ended 31 March 2024 were in the form of the current ERA Licence and the categories and types of rights represented by ERA on behalf of its Members is set out within the terms and conditions of the ERA Licence.

As at 1 April 2023 ERA held £2,325,912 as licence fees collected from educational establishments of Further and Higher education and additional licensees such as language schools, whose licences ran from 1 August 2022 to 31 July 2023. These sums related to licence fees relevant for the period from 1 April 2023 and fell due for distribution in the financial year commencing 1 April 2023. An additional amount of £653,994 was undistributed at 1 April 2023 meaning the total amount held by ERA on behalf of its members was £2,979,906 at this date.

As at 1 April 2024 ERA held £2,391,964 as licence fees collected from educational establishments of Further and Higher education and additional licensees such as language schools, whose licences run from 1 August 2023 to 31 July 2024. These sums relate to licence fees relevant from the period 1 April 2024 and fall due for distribution in the financial year commencing 1 April 2024. An additional amount of £821,043 was undistributed as at 31 March 2024 meaning the total amount held by ERA on behalf of its members was £3,213,007 at this date.

The total revenue from the current ERA Licence during the year ended 31 March 2024 was £14,166,062 (2023: £13,697,373).

No sums were held by ERA as non distributable amounts.

The total costs incurred in administering licences during the year were £766,981 (2023: £721,072).

No remuneration was paid to directors during the year. Details of payments made for insurance to cover its Directors and Officers against liabilities can be found in Note 6 to the accounts.

Code of Conduct

The Company has adopted and published a Code of Conduct relating to its operations.

The Code of Conduct has been made available to the Members and is posted on the company website at <https://era.org.uk>.

THE EDUCATIONAL RECORDING AGENCY LIMITED
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DIRECTORS' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

Reserves

In accordance with the company Policy on Deductions approved by ERA Members, the Directors have agreed that it is prudent for a provision of around £30,000 to be held by the Company as unrestricted reserves to meet the obligations of the Company.

Distribution policy

ERA members have approved the Distribution Policy applied by ERA for the purposes of proposing and (subject to required approvals) making distributions to ERA members.

The company seeks approval from the members for distribution of earned licence fees under the ERA Licensing Scheme.

The approved Distribution Policy is published on the ERA website at <https://era.org.uk>

Four distributions were made to ERA Members during the year ended 31 March 2024.

The total sums distributed were:

£3,400,000 on 30 June 2023
£3,300,000 on 31 October 2023
£3,300,000 on 29 December 2023
£3,550,000 on 28 March 2024

The total amount distributed to right holders during the year was £13,550,000 (2023: £12,800,000).

Disclosure of information to auditors

Each of the persons who are Directors at the time when this Directors' Report is approved has confirmed that:

- so far as the Director is aware, there is no relevant audit information of which the Company's auditors are unaware, and
- the Director has taken all the steps that ought to have been taken as a Director in order to be aware of any relevant audit information and to establish that the Company's auditors are aware of that information.

Auditors

The auditors, BKL Audit LLP, will be proposed for reappointment in accordance with section 485 of the Companies Act 2006.

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DIRECTORS' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

Small companies note

In preparing this report, the Directors have taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006.

This report was approved by the board and signed on its behalf.

Helena Djurkovic

H Djurkovic
Secretary

Date: 15/08/2024

THE EDUCATIONAL RECORDING AGENCY LIMITED
(A Company Limited by Guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE EDUCATIONAL RECORDING AGENCY LIMITED

Opinion

We have audited the financial statements of The Educational Recording Agency Limited (the 'Company') for the year ended 31 March 2024, which comprise the Statement of Income and Retained Earnings, the Balance Sheet and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the Company's affairs as at 31 March 2024 and of its profit for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the Company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Directors' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Directors with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the Annual Report other than the financial statements and our Auditors' Report thereon. The Directors are responsible for the other information contained within the Annual Report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material

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INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE EDUCATIONAL RECORDING AGENCY LIMITED (CONTINUED)

misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Directors' Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the Company and its environment obtained in the course of the audit, we have not identified material misstatements in the Directors' Report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Directors' Report and from the requirement to prepare a Strategic Report.

Responsibilities of directors

As explained more fully in the Directors' Responsibilities Statement set out on page 1, the Directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Directors are responsible for assessing the Company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Directors either intend to liquidate the Company or to cease operations, or have no realistic alternative but to do so.

Auditors' responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' Report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be

THE EDUCATIONAL RECORDING AGENCY LIMITED
(A Company Limited by Guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE EDUCATIONAL RECORDING AGENCY LIMITED (CONTINUED)

expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

- Enquiring of management and those charged with governance around actual and potential litigation and claims;
- Reviewing minutes, of those charged with governance, including the audit committee and interim audit committee meeting minutes to identify any instances of non-compliance with laws and regulations;
- Reviewing financial statements disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations;
- Performing audit work over the risk of management override of controls, including testing of journal entries and other adjustments for appropriateness, evaluating the business rationale of significant transactions outside the normal course of business and reviewing accounting estimates for bias;
- Detailed review of cash transactions both across office and member bank accounts.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion of the effectiveness of the Company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Directors.
- Conclude on the appropriateness of the Directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our Auditors' Report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our Auditors' Report. However, future events or conditions may cause the Company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and

THE EDUCATIONAL RECORDING AGENCY LIMITED
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INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE EDUCATIONAL RECORDING AGENCY LIMITED (CONTINUED)

timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Use of our report

This report is made solely to the Company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Company's members those matters we are required to state to them in an Auditors' Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company and the Company's members, as a body, for our audit work, for this report, or for the opinions we have formed.

M Neville

Myfanwy Neville FCA (Senior Statutory Auditor)

for and on behalf of
BKL Audit LLP

Chartered Accountants
Statutory Auditor

London

Date: 20/08/2024

THE EDUCATIONAL RECORDING AGENCY LIMITED
(A Company Limited by Guarantee)

STATEMENT OF INCOME AND RETAINED EARNINGS
FOR THE YEAR ENDED 31 MARCH 2024

	Note	2024 £	2023 £
Turnover		473,256	623,382
Cost of sales		(73,325)	(77,058)
Gross profit		399,931	546,324
Administrative expenses		(693,656)	(644,014)
Operating loss	3	(293,725)	(97,690)
Interest receivable and similar income		294,704	97,690
Surplus before tax		979	-
Tax on surplus		(744)	127
Surplus after tax		235	127
Retained earnings at the beginning of the year		29,315	29,188
		29,315	29,188
Surplus for the year		235	127
Retained earnings at the end of the year		29,550	29,315

The notes on pages 13 to 20 form part of these financial statements.

THE EDUCATIONAL RECORDING AGENCY LIMITED
(A Company Limited by Guarantee)
REGISTERED NUMBER: 02423219

BALANCE SHEET
AS AT 31 MARCH 2024

	Note	2024 £	As restated 2023 £
Fixed assets			
Tangible assets	5	3,049	5,623
Investments	6	1	1
		<u>3,050</u>	<u>5,624</u>
Current assets			
Debtors: amounts falling due within one year	7	763,249	688,166
Current asset investments	8	1,300,000	2,119,651
Cash at bank and in hand	9	1,221,199	241,113
		<u>3,284,448</u>	<u>3,048,930</u>
Creditors: amounts falling due within one year	10	(3,257,948)	(3,025,239)
Net current assets		<u>26,500</u>	<u>23,691</u>
Total assets less current liabilities		<u>29,550</u>	<u>29,315</u>
Net assets		<u>29,550</u>	<u>29,315</u>
Capital and reserves			
Income and expenditure account		29,550	29,315
		<u>29,550</u>	<u>29,315</u>

THE EDUCATIONAL RECORDING AGENCY LIMITED
(A Company Limited by Guarantee)
REGISTERED NUMBER: 02423219

BALANCE SHEET (CONTINUED)
AS AT 31 MARCH 2024

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and in accordance with the provisions of FRS 102 Section 1A - small entities.

The financial statements were approved and authorised for issue by the board and were signed on its behalf by:

D C Annetts

D C Annetts
Director

Date: 19/08/2024

The notes on pages 13 to 20 form part of these financial statements.

THE EDUCATIONAL RECORDING AGENCY LIMITED
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

1. General information

The principal activity of the Company is the issuing of licences for educational use of copyright works and performances to educational bodies in return for licence fees which, after deduction of expenses, are distributable to members.

The Company's registered office is Scott House Suite 1, The Concourse, Waterloo Station, London, England, SE1 7LY.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention unless otherwise specified within these accounting policies and in accordance with FRS 102 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland' and the requirements of the Companies Act 2006. The disclosure requirements of Section 1A of FRS 102 have been applied other than where additional disclosure is required to show a true and fair view.

The preparation of financial statements in compliance with FRS 102 requires the use of certain critical accounting estimates. It also requires management to exercise judgment in applying the Company's accounting policies.

The following principal accounting policies have been applied:

2.2 Going concern

The Directors have assessed whether the Company has adequate resources to meet its obligations as they fall due and beyond the 12 months from the date of the approval of these financial statements. The Directors have reviewed their forecasts and cash flow requirements for this period.

Given the comparison of the levels of licence fee income that the ERA Licence generates to the relatively small cost base that the Company requires to operate, the Directors are confident that the Company has sufficient working capital available to continue in operational existence for the foreseeable future.

The Directors believe the going concern basis of accounting is appropriate for these annual financial statements.

2.3 Income

The Educational Recording Agency Limited ("ERA") operates a copyright licensing scheme on behalf of its members, known as the ERA Licence. ERA is authorised to collect the licence income, as agent, on behalf of its members, and is required to distribute the income under the terms of the ERA Distribution Policy. Prior to distribution, ERA is authorised by its members to retain a management fee, designed to cover ERA's running costs and reserve fund allocations, after accounting for any investment income received during the period.

In accordance with FRS 102, in its capacity as agent, the revenue recognised in the financial statements of ERA relates only to its management fee, and not the total licence fee collected on behalf of its members. This management fee income is recognised in the financial statements in the period in which the running costs are incurred, or that the reserve fund allocations are approved.

THE EDUCATIONAL RECORDING AGENCY LIMITED
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

2. Accounting policies (continued)

2.4 Operating leases: the Company as lessee

Rentals paid under operating leases are charged to the Statement of Income and Retained Earnings on a straight-line basis over the lease term.

2.5 Interest income

Interest income is recognised in the Statement of Income and Retained Earnings using the effective interest method.

2.6 Pensions

Defined contribution pension plan

The Company operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the Company pays fixed contributions into a separate entity. Once the contributions have been paid the Company has no further payment obligations.

The contributions are recognised as an expense in the Statement of Income and Retained Earnings when they fall due. Amounts not paid are shown in accruals as a liability in the Balance Sheet. The assets of the plan are held separately from the Company in independently administered funds.

2.7 Current and deferred taxation

The tax expense for the year comprises current and deferred tax. Tax is recognised in the Statement of Income and Retained Earnings except that a charge attributable to an item of income and expense recognised as other comprehensive income or to an item recognised directly in equity is also recognised in other comprehensive income or directly in equity respectively.

The current income tax charge is calculated on the basis of tax rates and laws that have been enacted or substantively enacted by the balance sheet date in the countries where the Company operates and generates income.

Deferred tax balances are recognised in respect of all timing differences that have originated but not been reversed by the balance sheet date, except that:

- The recognition of deferred tax assets is limited to the extent that it is probable that they will be recovered against the reversal of deferred tax liabilities or other future taxable surpluses; and
- Any deferred tax balances are reversed if and when all conditions for retaining associated tax allowances have been met.

Deferred tax balances are not recognised in respect of permanent differences except in respect of business combinations, when deferred tax is recognised on the differences between the fair values of assets acquired and the future tax deductions available for them and the differences between the fair values of liabilities acquired and the amount that will be assessed for tax. Deferred tax is determined using tax rates and laws that have been enacted or substantively enacted by the balance sheet date.

THE EDUCATIONAL RECORDING AGENCY LIMITED
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

2. Accounting policies (continued)

2.8 Tangible fixed assets

Tangible fixed assets under the cost model are stated at historical cost less accumulated depreciation and any accumulated impairment losses. Historical cost includes expenditure that is directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management.

Depreciation is charged so as to allocate the cost of assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following basis:

Short-term leasehold property	-	Over the term of the lease
Fixtures and fittings	-	15% per annum on cost
Office equipment	-	20%/33% per annum on cost

The assets' residual values, useful lives and depreciation methods are reviewed, and adjusted prospectively if appropriate, or if there is an indication of a significant change since the last reporting date.

Gains and losses on disposals are determined by comparing the proceeds with the carrying amount and are recognised in the Statement of Income and Retained Earnings.

2.9 Valuation of investments

Investments in subsidiaries are measured at cost less accumulated impairment.

2.10 Cash and cash equivalents

Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of not more than 24 hours. Cash equivalents are highly liquid investments that mature in no more than three months from the date of acquisition and that are readily convertible to known amounts of cash with insignificant risk of change in value.

2.11 Financial instruments

(i) Financial assets

Basic financial assets, including trade and other debtors, are initially recognised at transaction price, unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest.

Such assets are subsequently carried at amortised cost using the effective interest method.

At the end of each reporting period financial assets measured at amortised cost are assessed for objective evidence of impairment. If an asset is impaired the impairment loss is the difference between the carrying amount and the present value of the estimated cash flows discounted at the asset's original effective interest rate. The impairment loss is recognised in the Income and Expenditure account.

Financial assets are derecognised when (a) the contractual rights to the cash flows from the asset expire or are settled, or (b) substantially all the risks and rewards of the ownership of the asset are

THE EDUCATIONAL RECORDING AGENCY LIMITED
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

2. Accounting policies (continued)

2.11 Financial instruments (continued)

transferred to another party or (c) control of the asset has been transferred to another party who has the practical ability to unilaterally sell the asset to an unrelated third party without imposing additional restrictions.

(ii) Financial liabilities

Basic financial liabilities, including trade and other creditors and accruals, are initially recognised at transaction price, unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest.

Trade creditors are obligations to pay for goods and services that have been acquired in the ordinary course of business from suppliers. Trade creditors are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised costs using the effective interest method.

Financial liabilities are derecognised when the liability is extinguished, that is when the contractual obligation is discharged, cancelled or expires.

(iii) Offsetting

Financial assets and liabilities are offset and the net amounts presented in the financial statements when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

3. Operating deficit

The operating deficit is stated after charging:

	2024	2023
	£	£
Depreciation of tangible fixed assets	4,079	7,275
Fees payable to the Company's auditor for audit of the Company's annual financial statements	13,600	12,375
Fees payable to the Company's auditor for other non-audit services	1,750	2,475
Other operating lease rentals	50,212	39,395
Pension contributions	42,477	32,762

4. Directors' remuneration

The emoluments disclosed above represent the payment by the Company of insurance to cover its Directors and Officers against liabilities in relation to their duties to the Company.

THE EDUCATIONAL RECORDING AGENCY LIMITED
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

5. Tangible fixed assets

	Leasehold property improvements £	Fixtures and fittings £	Office equipment £	Total £
Cost or valuation				
At 1 April 2023	16,230	8,425	52,605	77,260
Additions	-	358	1,148	1,506
Disposals	-	-	(26,821)	(26,821)
At 31 March 2024	16,230	8,783	26,932	51,945
Depreciation				
At 1 April 2023	16,230	7,536	47,872	71,638
Charge for the year on owned assets	-	873	3,206	4,079
Disposals	-	-	(26,821)	(26,821)
At 31 March 2024	16,230	8,409	24,257	48,896
Net book value				
At 31 March 2024	-	374	2,675	3,049
At 31 March 2023	-	889	4,733	5,622

6. Fixed asset investments

	Investments in subsidiary companies £
Cost or valuation	
At 1 April 2023	1
At 31 March 2024	1

THE EDUCATIONAL RECORDING AGENCY LIMITED
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

6. Fixed asset investments (continued)

Subsidiary undertaking

The following was a subsidiary undertaking of the Company:

Name	Registered office	Class of shares	Holding
Educational Resource Agency Limited	England	Ordinary	100%

The aggregate of the share capital and reserves as at 31 March 2024 and the profit or loss for the year ended on that date for the subsidiary undertaking were as follows:

Name	Aggregate of share capital and reserves	Profit/(Loss)
Educational Resource Agency Limited	1	-

The subsidiary has been dormant since incorporation and its registered office is Scott House Suite 1, The Concourse, Waterloo Station, London, England, SE1 7LY.

Under the provision of section 98 of the Companies Act 2006, the Company is exempt from preparing consolidated accounts and has not done so, therefore the accounts show information about the Company as an individual entity.

7. Debtors

	2024	2023
	£	£
Trade debtors	30,716	15,260
Other debtors	650,788	618,899
Prepayments and accrued income	76,000	47,873
Deferred taxation	5,745	6,134
	763,249	688,166

8. Current asset investments

	2024	<i>As restated</i> 2023
	£	£
Cash held in fixed term deposits	1,300,000	2,119,651
	1,300,000	2,119,651

THE EDUCATIONAL RECORDING AGENCY LIMITED
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

9. Cash and cash equivalents

	2024 £	As restated 2023 £
Cash at bank and in hand	1,221,199	241,113
	<u>1,221,199</u>	<u>241,113</u>

10. Creditors: Amounts falling due within one year

	2024 £	2023 £
Trade creditors	8,475	10,442
Amounts owed to group undertakings	1	1
Other taxation and social security	11,295	9,031
Other creditors (incl directors loans)	3,213,007	2,979,905
Accruals and deferred income	25,170	25,860
	<u>3,257,948</u>	<u>3,025,239</u>

11. Deferred taxation

	2024 £
At beginning of year	6,134
Charged to profit or loss	(389)
At end of year	<u><u>5,745</u></u>

The deferred tax asset is made up as follows:

	2024 £	2023 £
Accelerated capital allowances	3,795	3,735
Tax losses carried forward	1,950	2,399
	<u>5,745</u>	<u>6,134</u>

THE EDUCATIONAL RECORDING AGENCY LIMITED
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

12. Company status

The Company is a private company limited by guarantee and consequently does not have share capital. Each member is liable to contribute an amount not exceeding £1 towards the assets of the Company in the event of liquidation.

13. Prior year adjustment

The comparative information in the financial statements has been restated to reflect a presentational adjustment to the figures as previously reported.

The impact of the presentational adjustment has decreased cash at bank and in hand by £2,119,651, and current asset investments has increased by the same amount.

There has been no impact on the surplus and deficit or net assets as previously reported.

14. Pension commitments

The Company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the Company in an independently administered fund. Contributions totaling £Nil (2023: £Nil) were payable to the fund at the balance sheet date and are included in creditors.

15. Commitments under operating leases

At 31 March 2024 the Company had future minimum lease payments due under non-cancellable operating leases for each of the following periods:

	2024 £	2023 £
Not later than 1 year	48,000	48,000
	<u>48,000</u>	<u>48,000</u>

16. Related party transactions

No transactions with related parties were undertaken such as are required to be disclosed under FRS 102.

THE EDUCATIONAL RECORDING AGENCY LIMITED
(A Company Limited by Guarantee)

DETAILED SURPLUS AND DEFICIT ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2024

	2024 £	2023 £
Income	473,256	623,382
Direct costs	(73,325)	(77,058)
Gross surplus	<u>399,931</u>	<u>546,324</u>
Less: overheads		
Administration expenses	(693,656)	(644,014)
Operating deficit	<u>(293,725)</u>	<u>(97,690)</u>
Interest receivable	294,704	97,690
Tax on surplus/(deficit) on ordinary activities	(744)	127
Surplus/(deficit) for the year	<u>235</u>	<u>127</u>

THE EDUCATIONAL RECORDING AGENCY LIMITED
(A Company Limited by Guarantee)

SCHEDULE TO THE DETAILED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2024

	2024 £	2023 £
Income		
Management fees	473,256	623,382
	<u>473,256</u>	<u>623,382</u>
	<u><u>473,256</u></u>	<u><u>623,382</u></u>
	2024 £	2023 £
Direct costs		
Licences	73,325	77,058
	<u>73,325</u>	<u>77,058</u>
	<u><u>73,325</u></u>	<u><u>77,058</u></u>

THE EDUCATIONAL RECORDING AGENCY LIMITED
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**SCHEDULE TO THE DETAILED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2024**

	2024 £	2023 £
Administration expenses		
Staff salaries	390,642	351,164
Staff critical illness, life and private health insurance	11,223	9,174
Staff national insurance	39,238	37,168
Staff pension costs - defined contribution schemes	42,477	32,762
Staff training	1,024	-
Staff welfare	895	1,326
Recruitment costs	829	817
Entertainment	951	919
Printing and stationery	837	1,035
Telephone and fax	965	1,548
Computer costs	9,512	18,223
Advertising and promotion	23,961	22,666
Trade subscriptions	997	802
Legal and professional	5,673	801
Auditors' remuneration	15,208	14,850
Accountancy fees	21,445	19,800
Bank charges	1,296	1,461
Sundry expenses	6,764	-
Rent - operating leases	50,212	39,395
Rates	-	8,963
Light and heat	-	2,180
Cleaning	-	2,066
Service charges	(190)	2,404
Insurances	6,798	4,383
Repairs and maintenance	98	305
Sundry establishment expenses	2,506	5,063
Depreciation - computer equipment	3,206	3,476
Depreciation - fixtures and fittings	873	3,799
CEFM Helpdesk	17,500	17,500
Website costs	35,612	36,990
Membership fees	3,104	2,974
	<u>693,656</u>	<u>644,014</u>

THE EDUCATIONAL RECORDING AGENCY LIMITED
(A Company Limited by Guarantee)

SCHEDULE TO THE DETAILED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2024

	2024 £	2023 £
Interest receivable		
Bank interest receivable	294,704	97,690
	<u>294,704</u>	<u>97,690</u>

Schedule 2 – Cashflow Statement for the Year Ended 31st March 2024

CASH FLOW STATEMENT

£

Cash flows from operating activities

Cash retained as management fee	473,256
Overheads	-766,981
Interest income	294,704
Deferred tax	-744
Profit / (Loss) for the financial year	235

Adjustments for:

Amounts held at 1 April 2023	2,979,906
Cash received from licensing	14,256,393
Distributions paid out	(13,550,000)
Administration costs	(473,256)
Amounts held at 31 March 2024	(3,213,007)
Depreciation of tangible assets	4,079
Interest received	(294,704)
Taxation charge	744
(Increase)/Decrease in debtors	(75,471)
Increase/(decrease) in creditors	232,673
Corporation tax received/(paid)	

Net cash inflow from operating activities	(132,408)
--	-----------

Cash flows from investing activities

Purchase of tangible fixed assets	(1,506)
Sale of short-term unlisted investments	819,295
Interest received	294,704

Net cash from investing activities	1,112,493
---	-----------

Cash flows from financing activities

Interest paid	-
---------------	---

Net cash used in financing activities	
--	--

Net increase in cash and cash equivalents	980,085
--	---------

Cash and cash equivalents at beginning of year	241,114
--	---------

Cash and cash equivalents at the end of year	<u>1,221,199</u>
--	------------------

Cash and cash equivalents at the end of year comprise:

Cash at bank and in hand	1,221,199
Bank overdrafts	-
	<u><u>1,221,199</u></u>